VENANGO TECHNOLOGY CENTER

One Vo Tech Drive

Comprehensive Plan | 2021 - 2024

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MISSION STATEMENT

The mission of the Venango Technology Center is to focus on the economic future of the region through quality career and technical education.

VISION STATEMENT

The vision of the Venango Technology Center is to provide quality training for quality people. Our programs and services will meet or exceed our communities expectations in every way and we will always seek to continually improve in all areas. VTC's programs and services will attract interested students with a strong desire to succeed in their area of technical education and who are motivated to attend school on a regular basis. Quality training will be provided through collaboration with an engaged community, which includes students, parents, employers, and other important stakeholders. It is expected that the implementation of this plan will result in a high quality, relevant curriculum and effective instructional and organizational practices which will produce positive customer satisfaction and student NOCTI scores, which will be at or above the state average. Upon graduation, VTC students will be well prepared for additional post secondary education and/or for success in the workplace.

EDUCATIONAL VALUE STATEMENTS

STUDENTS
The students will be active participants in their education.

STAFF
The teachers are the subject expert in their chosen curriculum area. They will provide all students with the instruction necessary to become a productive member of the workforce. They will instill in the students not only technical skills, but the necessary essential skills that will enable a graduate from the Venango Technology Center to be a great employee. The essential skills that will be taught are: critical thinking, oral communication, reading, writing, and working with others.

ADMINISTRATION
The administration is the bridge between the students, parents and the staff. The VTC administration will make sure that all state requirements are being met and that the students are receiving the instruction that they will need to become productive members of society.

PARENTS
The parents are charged with being supportive and to make sure that their child attends school daily.

COMMUNITY
On average the VTC has between 50-60 students that participate in the Co-operative Education program. This is a testament to the relationship and the support we have from the community.

OTHER (OPTIONAL)

STEERING COMMITTEE

Name	Position	Building/Group
Mario S. Fontanazza Jr.	Administrator	Venango Technology Center
Patrick Adams	Administrator	Venango Technology Center
Tammy Botts	Staff Member	Venango Technology Center
Jena Seidle	Staff Member	Venango Technology Center
Sarah Campbell	Staff Member	Venango Technology Center
Pete Lindey	Staff Member	Venango Technology Center
Todd Carson	Board Member	Valley Grove School Board
Scott Stahl	Parent	Oil City Parent
James Come	Board Member	Titusville School Board
Lance Hummer	Other	Keystone Education Council
Robert Moore	Staff Member	Venango Technology Center
Emma Stahl	Student	Venango Technology Center

Name	Position	Building/Group

ESTABLISHED PRIORITIES

Priority Statement	Outcome Category
Establish a system within the Venango Technology Center that ensures high quality curriculum, learning progressions, unit plans, lesson plans that are aligned to PA standards and industry-related standards and are fully accessible to teachers and students.	Essential Practices 1: Focus on Continuous Improvement of Instruction
The Venango Technology Center will review procedures and establish a system that monitors and addresses low student attendance to improve the students ability to successfully complete program tasks, increase scores on NOCTI/NIMS and earn industry credentials.	Regular Attendance

ACTION PLAN AND STEPS

Evidence-based Strategy		
Attendance Monitoring and Intervention		

Measurable Goals

Goal Nickname	Measurable Goal Statement (Smart Goal)
Increase Attendance	Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement.

Action Step	Anticipated Start/Completion	Lead Person/Position	Materials/Resources/Supports Needed
Evaluate VTC 2021-2022 student attendance data to determine baseline for chronic absenteeism (students missing 16+ days).	2021-09-01 - 2022-06-30	Mario Fontanazza/Director	CSIU Student Information System
Develop attendance monitoring and tiered intervention system to address chronic absenteeism (students missing 16+ days) using Tyler SIS attendance data, family notification and engagement, teacher/support staff meetings and student intervention	2021-09-01 - 2022-01-31	Mario Fontanazza/Director	CSIU Student Information System
Implement attendance monitoring and tiered intervention system to assist in reducing the number of VTC students with chronic absenteeism (missing 16+ days).	2022-02-01 - 2024-06-30	Mario Fontanazza/Director	CSIU Student Information System

Anticipated Outcome

Decrease VTC chronic student absenteeism, thereby increasing ability of students to obtain successful program outcomes.

Monitoring/Evaluation

Attendance Data, program task list completion data, Pre/Post NOCTI data, Industry Certification obtainment data

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement. (Increase Attendance)	Attendance Monitoring and Intervention	Implement attendance monitoring and tiered intervention system to assist in reducing the number of VTC students with chronic absenteeism (missing 16+ days).	02/01/2022 - 06/30/2024

APPROVALS & SIGNATURES

Assurance of Quality and Accountability

Assurance of Quality and Accountability

The Building Administrator, Superintendent/Chief Executive Officer and President of the School Board will affirm the following statements.

We affirm that our school has developed a School Improvement Plan based upon a thorough review of the essential practices to advance educational programs and processes and improve student achievement.

We affirm that the action plans that we will be implementing address our specific school needs, include strategies that provide educational opportunities and instructional strategies for all students and each of the student groups, increases the amount and quality of learning time, and provides equity in the curriculum which may include programs, activities, and courses necessary to provide a well-rounded education. These plans address the needs of all children in the school, but particularly the needs of those at risk of not meeting the challenging State academic standards.

We, the undersigned, hereby certify that the school level plan has been duly reviewed by the Building Administrator, Superintendent of Schools and formally approved by the district's Board of Education, per guidelines required by the Pennsylvania Department of Education.

We hereby affirm and assure that this plan:

- Addresses all the **required components** prescribed by the Pennsylvania Department of Education
- Meets **ESSA requirements**
- Includes **at least one evidence-based strategy that meets one of the three highest levels of evidence outlined in ESSA**
- Has a **high probability of improving student outcomes**
- Has sufficient **LEA leadership and support to ensure successful implementation**

With this Assurance of Quality & Accountability, we request the Pennsylvania Department of Education grant formal approval to implement this plan.

School Board Minutes or Affirmation Statement

Signature (Entered Electronically and must have access to web application).

Superintendent/Chief Executive Officer

School Improvement Facilitator Signature

Building Principal Signature

ADDENDUM A: BACKGROUND INFORMATION TO INFORM PLAN

Strengths

We have an active Co-operative education program. We place on average, 60 seniors each year into the local workforce.

The teachers do an exemplary job of modifying/adapting instruction to meet the needs of all students.

Promote and sustain a positive school environment where all members feel welcomed, supported and safe in school; socially, emotionally, intellectually and physically.

VTC students are provided with real work experiences (job shadowing, clinicals and cooperative education opportunities that can be used towards the Career Readiness goals.

All VTC students have the opportunity to earn industry recognized certifications. 253 students earned industry credentials in 2019-2020.

The VTC offers a Rigorous Courses of Study. The VTC is at 91.1% and the Statewide Average is 80.9%

The VTC is Advanced on Industry-Based Competencies. We are at 55.6% and the Statewide Average is 45.8%

Challenges

Incorporate evidence based strategies to promote positive behaviors.

Incorporate evidence based strategies to engage families.

Students' ability to achieve successful outcomes using Mathematics core standards integrated into curriculum.

Students did not meet the regular attendance performance standard.

In Industry Based Learning, the VTC is at 93.5%, the Statewide Average is 89.6%, and the Statewide Performance Standard is 96.1%

In the Career Standards Benchmark, the VTC is at 92.3%. The Statewide Average is 89.8% and the Statewide Performance Standard is 98.0%

N/A

Even though we incorporate the academic standards into our lesson planning, our teachers are not subject content experts in English.

Strengths

N/A

We incorporate Academic Standards into our lessons using the PA Program of Study Crosswalks.

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Challenges

Even though we incorporate the academic standards into our lesson planning, our teachers are not subject content experts in Math.

Even though we incorporate the academic standards into our lesson planning, our teachers are not subject content experts in Science.

Most Notable Observations/Patterns

Challenges	Discussion Point	Priority for Planning
Students did not meet the regular attendance performance standard.	The students value education more than their parents do in our socio-economic area. We need to work with the families and change their view.	
In Industry Based Learning, the VTC is at 93.5%, the Statewide Average is 89.6%, and the Statewide Performance Standard is 96.1%	We are better than the State Average but a bit below the State Performance Standard.	
In the Career Standards Benchmark, the VTC is at 92.3%. The Statewide Average is 89.8% and the Statewide Performance Standard is 98.0%		

ADDENDUM B: ACTION PLAN

Action Plan: Attendance Monitoring and Intervention

Action Steps	Anticipated Start/Completion Date
Evaluate VTC 2021-2022 student attendance data to determine baseline for chronic absenteeism (students missing 16+ days).	09/01/2021 - 06/30/2022

Monitoring/Evaluation	Anticipated Output
Attendance Data, program task list completion data, Pre/Post NOCTI data, Industry Certification obtainment data	Decrease VTC chronic student absenteeism, thereby increasing ability of students to obtain successful program outcomes.

Material/Resources/Supports Needed		PD Step	Comm Step
CSIU Student Information System		no	yes

Action Steps	Anticipated Start/Completion Date
Develop attendance monitoring and tiered intervention system to address chronic absenteeism (students missing 16+ days) using Tyler SIS attendance data, family notification and engagement, teacher/support staff meetings and student intervention	09/01/2021 - 01/31/2022

Monitoring/Evaluation	Anticipated Output
Attendance Data, program task list completion data, Pre/Post NOCTI data, Industry Certification obtainment data	Decrease VTC chronic student absenteeism, thereby increasing ability of students to obtain successful program outcomes.

Material/Resources/Supports Needed		PD Step	Comm Step
CSIU Student Information System		no	yes

Action Steps	Anticipated Start/Completion Date
Implement attendance monitoring and tiered intervention system to assist in reducing the number of VTC students with chronic absenteeism (missing 16+ days).	02/01/2022 - 06/30/2024

Monitoring/Evaluation	Anticipated Output
Attendance Data, program task list completion data, Pre/Post NOCTI data, Industry Certification obtainment data	Decrease VTC chronic student absenteeism, thereby increasing ability of students to obtain successful program outcomes.

Material/Resources/Supports Needed	PD Step	Comm Step
CSIU Student Information System	yes	yes

ADDENDUM C: PROFESSIONAL DEVELOPMENT PLANS

Measurable Goals	Action Plan Name	Professional Development Step	Anticipated Timeline
Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement. (Increase Attendance)	Attendance Monitoring and Intervention	Implement attendance monitoring and tiered intervention system to assist in reducing the number of VTC students with chronic absenteeism (missing 16+ days).	02/01/2022 - 06/30/2024

PROFESSIONAL DEVELOPMENT PLANS

Professional Development Step	Audience	Topics of Prof. Dev
Classroom Activities to Increase Student Attendance	Classroom Teachers	Enhancing teaching skills and classroom management practices. Engaging students in learning

Evidence of Learning	Anticipated Timeframe	Lead Person/Position
Classroom observations focusing on implementation of practices learned.	09/01/2022 - 06/28/2024	Mario Fontanazza/Director

Danielson Framework Component Met in this Plan:	This Step meets the Requirements of State Required Trainings:
3c: Engaging Students in Learning	Teaching Diverse Learners in an Inclusive Setting
2a: Creating and Environment of Respect and Rapport	Teaching Diverse Learners in an Inclusive Setting
2b: Establishing a Culture for Learning	
1b: Demonstrating Knowledge of Students	
3e: Demonstrating Flexibility and Responsiveness	
2b: Establishing a Culture for Learning	
3c: Engaging Students in Learning	

ADDENDUM D: ACTION PLAN COMMUNICATION

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement. (Increase Attendance)	Attendance Monitoring and Intervention	Evaluate VTC 2021-2022 student attendance data to determine baseline for chronic absenteeism (students missing 16+ days).	2021-09-01 - 2022-06-30
Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement. (Increase Attendance)	Attendance Monitoring and Intervention	Develop attendance monitoring and tiered intervention system to address chronic absenteeism (students missing 16+ days) using Tyler SIS attendance data,	2021-09-01 - 2022-01-31

Measurable Goals	Action Plan Name	Communication Step	Anticipated Timeline
		family notification and engagement, teacher/support staff meetings and student intervention	
Baseline data for students with chronic absenteeism will decrease by 4% from the 2021-2022 school year using our CSIU student information system, tiered interventions including but not limited to family engagement. (Increase Attendance)	Attendance Monitoring and Intervention	Implement attendance monitoring and tiered intervention system to assist in reducing the number of VTC students with chronic absenteeism (missing 16+ days).	2022-02-01 - 2024-06-30

COMMUNICATIONS PLAN

Communication Step	Audience	Topics/Message of Communication
Classroom Activities to Increase Student Attendance	Families of VTC Students Teachers Support Staff	Developing effective communication plan that engages families to assist in reducing chronic student absenteeism.

Anticipated Timeframe	Frequency	Delivery Method
12/01/2021 - 06/30/2024	As Needed	Email Letter Other

Lead Person/Position
Mario Fontanazza/Director

ADDENDUM E: COMPREHENSIVE PLAN COMMUNICATIONS

Communication Step	Topics of Message	Mode	Audience	Anticipated Timeline